

# WAPPENHAM PARISH COUNCIL

## Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday 19<sup>th</sup> May 2015 at Wappenham Village Hall at 8:25pm

**Present:** Councillors Wickham, Warren, Featherstone

Parish Clerk: Liz Hart

		Action								
1997	<b>Apologies</b>  The apologies of Cllr Supple (family commitments) were accepted.									
1998	<b>Declarations of Interest</b>  Cllr Warren declared an interest in the following correspondence (item 2004) notice of appeal S/2014/2477/PA Barn at Manor Farm.									
1999	<b>Approval of minutes of the Ordinary meeting held on Tuesday 14<sup>th</sup> April 2015</b>  It was resolved to approve the minutes and they were signed by Cllr Wickham.									
2000	<b>Matters arising</b>  1977/1970 Footpaths Map - Cllr Featherstone provided an update: work was progressing on the noticeboard and new safety glass was being fitted by Anthony Tucker.  1977/1973 Planning conditions regarding ECS- the Clerk was awaiting an update from SNC and would chase them.  1978d) It was noted that the proposal for a community project to purchase speed activated radar system received unanimous support from those present at the Annual Assembly.  1980 Water issues in Weston – the Clerk confirmed she had contacted Paul Smith with a response.	Clerk								
2001	<b>To co-opt to fill three Councillor vacancies</b>  No one had put themselves forward to be considered for co-option. The Parish Council noted that future options included considering becoming a parish meeting or merging with a neighbouring parish council. It was resolved to publicise the fact that this would have to be considered if apathy persisted via Wiz and in the Newsletter.									
2002	<b>Finance</b> <b>a) Financial statement</b>  It was resolved to accept the following financial statement:	Cllr Wickham/Cllr Featherstone								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 2px;">Cash and Investment Accounts</th> <th style="text-align: right; padding: 2px;"> </th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Current Account – Santander (11<sup>th</sup> May )</td> <td style="text-align: right; padding: 2px;">2582.34</td> </tr> <tr> <td style="padding: 2px;">Deposit Account (NS&amp;I)</td> <td style="text-align: right; padding: 2px;">1562.22</td> </tr> <tr> <td style="padding: 2px;"><b>Total</b></td> <td style="text-align: right; padding: 2px;"><b>4144.56</b></td> </tr> </tbody> </table>	Cash and Investment Accounts		Current Account – Santander (11 <sup>th</sup> May )	2582.34	Deposit Account (NS&I)	1562.22	<b>Total</b>	<b>4144.56</b>	
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**b) To agree bills for payment**

A bill was presented for consideration at the next meeting.

**c) To note payments received**

It was noted that the first precept payment for the year had been received:

Payments received	Amount	Date	Account credited
Precept	1302.50	17/04/15	Santander

**d) To sign off Accounts for Year Ending 31/03/2015**

The Clerk presented the accounts for y/e 31/03/2015; after due consideration it was resolved that they be signed off.

**e) Annual Return – Approval of Statement of Accounts**

The Clerk presented the figures. It was resolved to approve the statement of accounts and Cllr Wickham and the Clerk as Responsible Finance Officer signed Section 1 of the Annual Return.

**f) Annual Return - Approval of Annual Governance Statement**

The statements from the annual Governance section were reviewed. All responses were in the affirmative with final trust funds statement not applicable and it was resolved to approve the Annual Governance Statement. Cllr Wickham and the Clerk as Responsible Finance Officer signed Section 2 of the Annual Return.

**2003 Planning****a) To consider response to consultation: S/2015/1011/FUL - Holly Cottage 12 High Street Wappenham - New vehicular access and parking area**

The Parish Council duly considered the plans. It was resolved to raise no objections but to propose that permeable block paving is used and the Parish Council would highlight that reversing out on to the road to travel in either direction would be potentially hazardous.

**b) To receive update from the Clerk on outstanding/resolved applications**

The Clerk gave a verbal update; it was noted that the application for 12 Helmdon Road had been approved.

**2004 General Correspondence Review**

Correspondence as listed in Appendix A was noted.

**2005 To receive feedback from the Northants CALC course for New Councillors**

Cllr Warren informed the meeting that the course had been very useful.

**2006 To consider duties under the new Local Government Transparency Code (refer to NorthantsCALC guidance)**

It was resolved that the Clerk and Cllr Featherstone would review the code and bring a proposal to the next meeting.

Clerk  
Cllr  
Featherstone

<b>2007</b>	<b>To receive update regarding the Village Hall</b>
	The minutes had been received and were read out to the meeting.
<b>2008</b>	<b>To consider Footpaths issues and receive update regarding the proposed notice board for displaying the footpaths map</b>
	Discussed under item 2000 above.
<b>2009</b>	<b>Dates of Future Meetings</b>
	Tuesday 26th May - Ordinary Meeting – 7:30pm
	Tuesday 30 <sup>th</sup> June - Ordinary Meeting - 8.00pm
	Tuesday 25 <sup>th</sup> August - Ordinary Meeting - 8.00pm
<b>2010</b>	<b>AOB</b>
	None.

The meeting closed at 9:45pm.

## **Appendix A- Correspondence Received – 14<sup>th</sup> April – 18<sup>th</sup> May 2015**

### **South Northamptonshire Council**

- Weekly Planning Application listings
- Planning applications – notice of appeal S/2014/2477/PA Barn at Manor Farm, S/2015/1053/FUL The Old Rectory – consultation, S/2015/1011/FUL – Holly Cottage 12 High Street – consultation
- Electoral Register and Monthly Changes for March 2015
- Press releases: invites to healthy eating wards, chicken challenge, heritage of Towcester and Brackley, fly-tipping, new members, affordable homes, walking football
- Confirmation of uncontested election
- Planning enforcement – update on Elm Lodge Buildings and the Old Rectory

### **Northamptonshire County Council**

- Policing Updates and ward newsletters
- Highways' Newsletters
- Ian Morris – apology for not attending the Annual Assembly
- Consultations – mineral and waste local plan update and Wellbeing Community interest

### **NCALC**

- Elections information and procedures for filling vacancies
- Electricity procurement information
- Training courses information
- Clerk vacancies
- Internal auditor – confirmation of audit date

### **Miscellaneous**

- HMRC – confirmation of online submissions for Real time PAYE, new coding notice for Mrs E Hart
- CPRE – voting for the countryside – press release
- ACRE – new membership details
- SNVB – newsletters
- Colin Bullock – email regarding Parish Plan monies
- Various clerks – comments on upcoming Clerks' Forum
- Came and Company – Council Matters newsletter
- SNAST – request for subs for Neighbourhood Watch
- Jayson Quayle – query regarding nominations for Wappenham Parish Council
- Quotes for VAS project
- Santander – April and May statements