

## WAPPENHAM PARISH COUNCIL

**Draft Minutes of the Annual Meeting of Wappenham Parish Council held on Wednesday 25<sup>th</sup> May 2016 in Wappenham Village Hall, Wappenham at 7.35 p.m.**

**Present:** Councillors Wickham, Warren, Supple, Featherstone, Lauren, Wilkinson  
Clerk: Liz Hart  
One member of the public was present.

		<b>Action</b>
2138	<b>Election of Chair for 2016/17</b>  It was proposed that Cllr Wickham be put forward as Chair. All were in favour and Cllr Wickham was duly elected as Chair.	
2139	<b>Signing of Chairman's declaration of acceptance of office</b>  Cllr Wickham signed the declaration of acceptance of office.	
2140	<b>Apologies for Absence</b>  The apologies of Cllr Steward (family commitments) were accepted.	
2141	<b>Election of Vice Chairman for 2016/17</b>  It was proposed that Cllr Featherstone be put forward as Vice Chair. All were in favour and Cllr Featherstone was duly elected as Vice Chair.	
2142	<b>To appoint the Responsible Finance Officer, Internal Control Councillor and Internal Auditor</b>  It was resolved that the Clerk continue as RFO for 2016/17. It was resolved that Cllr Featherstone be ICC for 2016/17. It was resolved that Northants CALC be the Internal Audit Service provider for 2016/17.	
2143	<b>The Appointment of Officers:</b>  The following were appointed: a) Tree Warden – Sheena Warren b) Footpath Warden- Charlotte Supple c) Highways Officer – Liz Hart d) Newsletter Editor – Jane Harries e) Wappenham Parochial Charities Liaison with the Churchwardens – Sheena Warren (Cllr Wickham would confirm the title of the above role) f) Poor's Charity Liaison – Hilary Wickham g) WIZ – Clive Watt h) Website administrator – Dianne Walsh/Katherine Hart	

**The meeting closed at 7:48 p.m.**

