

# WAPPENHAM PARISH COUNCIL

## Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 5<sup>th</sup> April 2017 at Wappenham Village Hall at 7:30pm

**Present:** Councillors Wickham, Lauren, Featherstone, Warren, Wilkinson, Stewart, Supple

Parish Clerk: Liz Hart,

		Action								
2264	<b>Apologies</b>  None									
2265	<b>Declarations of Interest</b>  Cllr Supple declared an interest in item 2271 b) To consider response to S/2017/0679/FUL - Elm Lodge Farm House 1 High Street Wappenham NN12 8SN - Part conversion of hovel to provide two B&B units. Addition of shower room in the main barn, S/2017/0680/LBC - Elm Lodge Farm House 1 High Street Wappenham NN12 8SN Part conversion of hovel to provide two B&B units. Addition of shower room in the main barn									
2266	<b>Approval of minutes of the Meetings held on 22<sup>nd</sup> February 2017</b>  The minutes of the above meeting were approved and signed by Cllr Wickham.									
2267	<b>Matters Arising</b>  <b>2247</b> It was resolved to change the date of the Annual Assembly from Wednesday 24th May – 7:30pm to Wednesday 10th May – 7:30pm.  <b>2252</b> Cllr Wilkinson was awaiting information from Cllr Featherstone regarding the battery specification.  <b>2261</b> The Clerk confirmed that the action to send the footpaths map to the landowners was outstanding.	<b>Clerk</b>  <b>Cllr Featherstone</b>  <b>Clerk</b>								
2268	<b>Finance</b> a) <b>Financial statement</b>  It was resolved to accept the following statement as submitted:									
	<table border="1"><thead><tr><th>Cash and Investment Accounts</th><th></th></tr></thead><tbody><tr><td>Current Account – Santander (10<sup>th</sup> March)</td><td>2499.73</td></tr><tr><td>Deposit Account (NS&amp;I) (Jan 2017)</td><td>1583.40</td></tr><tr><td><b>Total</b></td><td><b>4083.13</b></td></tr></tbody></table>	Cash and Investment Accounts		Current Account – Santander (10 <sup>th</sup> March)	2499.73	Deposit Account (NS&I) (Jan 2017)	1583.40	<b>Total</b>	<b>4083.13</b>	
Cash and Investment Accounts										
Current Account – Santander (10 <sup>th</sup> March)	2499.73									
Deposit Account (NS&I) (Jan 2017)	1583.40									
<b>Total</b>	<b>4083.13</b>									
	<p>Three cheques issued not cashed as of 10<sup>th</sup> March (£130+ 335+780 = £1245) Actual money available in Santander account not including April precept = £1254.73</p> <p>b) <b>To agree expenditure for payment</b></p> <p>It was resolved to accept the following bills as overleaf.</p>									

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
VTK Management Services LTD	211.75	0.00	211.75	22013	LGA 1972 s137	Y
Tessa Goodhart	210.86	0.00	210.86	22014	LGA 1972 s111	Y
Jane Harries	100.00	0.00	100.00	-	LGA 1972 s111	Deferred

It was noted that Jane Harries had requested funding from the Parish Council as an advertiser had not renewed their advertising for this year. It was resolved to request accounting information from Jane for the next meeting by which time it would be known whether additional requests from elsewhere had been successful. It was noted that the Parish Council would likely be minded to agree the expenditure.

Clerk

**c) To note income received**

The following income was noted:

Details	Date and account credited	Amount
SNC New Homes Bonus	6 <sup>th</sup> March Santander	£335.00

2269

**To receive update on the Speed Radar Project and resolve any further actions required**

It was noted that the current battery lasted 3.5 days. Cllr Lauren had signed the risk assessment as having being trained in changing the battery.

2270

**To receive update on the proposed website and resolve next steps**

The Clerk and Cllr Supple had been liaising with Tessa Goodhart and work was progressing.

It was resolved that the Parish Council via Cllr Supple would submit an introduction page.

The Clerk would maintain a static calendar and would request information from Jane Mordue, Jenny Szczerbowski, Antony Tucker and Richard Kennett.

Cllr Supple

Clerk

2271

**Planning**

**a)To receive update from the Clerk on planning issues/decisions/conditions**

It was noted that applications to discharge various planning conditions for the erection of a wind turbine had been received by SNC.

**b)To consider response to S/2017/0679/FUL - Elm Lodge Farm House 1 High Street Wappenham NN12 8SN - Part conversion of hovel to provide two B&B units. Addition of shower room in the main barn, S/2017/0680/LBC - Elm Lodge Farm House 1 High Street Wappenham NN12 8SN Part conversion of hovel to provide two B&B units. Addition of shower room in the main barn**

*Cllr Supple left the meeting.*

It was resolved to support the application, whilst noting that the application was actually for two showers rather than the one described in the text of the application.

*Cllr Supple returned to the meeting.*

**2272 To consider nominating individuals to be given Freedom of the Parish**

The Parish Council discussed the paper previously circulated by Cllr Featherstone. It was commented that the scheme would be more difficult to administer in a small parish than in a larger town council and could cause upset to people not nominated. It was felt that there could be several parishioners to consider. After discussion it was resolved to agree to adopt the ability for the parish council to grant in the future the honorary freedom of the parish. This would be communicated to the parish at the Annual Assembly on 10<sup>th</sup> May.

Cllr Featherstone would amend and re-circulate the document detailing the process.

**Cllr  
Featherstone**

**2273 To consider response to parishioners' correspondence**

None.

**2274 General Correspondence Review**

Correspondence as per Appendix A was noted. Cllr Wickham would talk to Mark Speed and together formulate a response to NCC regarding the usage of the footpaths.

**2275 To receive update on highways issues**

It was noted that a response was awaited from Kerry Palmer regarding the stones on the verge (ref 761521)

It was further noted that the fencing on the Slapton turn had not been repaired properly; the Clerk was asked to chase this.

**2276 To receive update regarding the defibrillator project**

The defibrillator training had been booked for the 15<sup>th</sup> May; Cllr Wickham confirmed that she would be there to open the village hall and serve tea/coffee.

This would be publicized at the same time as the Annual Assembly flyer.

**Cllr Wickham**

**Clerk**

The Clerk would ensure that the unit was on the insurance schedule.

**2277 To consider Footpaths issues**

No new issues.

**Dates of Future Meetings**

Wednesday 10<sup>th</sup> May – 7:30pm – Annual Assembly

Wednesday 17<sup>th</sup> May – 7:30pm – Annual Meeting following by Ordinary Meeting

Wednesday 28<sup>th</sup> June – 7:30pm – Ordinary Meeting

**2278 Councillors' Questions**

None.

**The meeting closed at 9:31 pm**

**South Northamptonshire Council**

- Weekly Planning Application listings
- Press releases as circulated
- Katie Arnold – regarding NHB application for defibrillator
- Planning application details for: S/2017/0679/FUL at Elm Lodge Farm House 1 High Street Wappenham NN12 8SN, S/2017/0680/LBC at Elm Lodge Farm House 1 High Street Wappenham
- Remittance advice for £335 (1<sup>st</sup> payment of the defibrillator grant)
- Details of New Homes Bonus allocations

**Northamptonshire County Council**

- Highways' Newsletters
- Superfast Broadband Newsletter
- Annual Parish Survey reminder
- Policing: updates and crime alerts
- Two copies of the definitive map
- Information regarding Abthorpe roundabout improvements
- Details of meeting with Stephen Mold
- Helen Howard – confirmation that she will chase K. Palmer regarding the stones on the verge
- County Council elections information
- Various consultations information

**NCALC**

- S137 information for 2017/18
- Update March/April
- Various clerking vacancies
- Internal auditor – request for internal audit appointment

**Miscellaneous**

- HMRC – confirmation of online submissions for Real time PAYE, tax code information for E Hart
- Santander –March statement
- SNVB – newsletters, minutes
- Physio Control, Mandy Lowe (EMAS) – regarding defibrillator installation and training
- EMAS – confirmation that the defibrillator is registered with the emergency services
- ACRE – request for membership
- CPRE – Spring Roadshow mailing, request for membership
- Grand Union Housing - Press release
- Voluntary impact - HS2 Community & Environment Fund and Business & Local Economy Fund
- Andrea Leadsom – request for coffee morning information
- Jane Harries – request for newsletter funding of £100
- Parishioner – regarding photos of Wappenham for the new website
- Steve Matthews – invoice for electrical works and electrical certificate
- Tessa Goodhart – regarding the new website and initial invoice
- BDO Audit Pack