

WAPPENHAM PARISH COUNCIL

Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 22nd February 2017 at Wappenham Village Hall at 7:30pm

Present: Councillors Wickham, Lauren, Featherstone, Warren

Parish Clerk: Liz Hart,
Footpaths Warden: Mark Speed

		Action								
2245	Apologies Apologies from Cllrs Supple, Wilkinson (work) and Stewart (holiday) were accepted by the Council.									
2246	Declarations of Interest None.									
2247	Approval of minutes of the Meetings held on 11th January 2017 The minutes of the above meetings were approved with an amendment to item 2243 Dates of Future Meetings : corrected to <i>Wednesday 17th May – 7:30pm – Annual Meeting following by Ordinary Meeting</i> <i>Wednesday 24th May – 7:30pm – Annual Assembly</i> and signed by Cllr Wickham.									
2248	Matters Arising 2231 – Highways Issue – a response was awaited from Highways 2232e) – the grant for the Village Hall from the New Homes Bonus funding had been approved. It was noted that the Fire Extinguishers had been serviced and that the refurbishment of the Rose Window was being considered.									
2249	Finance a) Financial statement It was resolved to accept the following statement as submitted: <table border="1"><thead><tr><th>Cash and Investment Accounts</th><th></th></tr></thead><tbody><tr><td>Current Account – Santander (10th Feb)</td><td>2681.47</td></tr><tr><td>Deposit Account (NS&I) (Jan 2017)</td><td>1583.40</td></tr><tr><td>Total</td><td>4264.87</td></tr></tbody></table> b) To agree expenditure for payment It was resolved to accept the following bills as overleaf.	Cash and Investment Accounts		Current Account – Santander (10 th Feb)	2681.47	Deposit Account (NS&I) (Jan 2017)	1583.40	Total	4264.87	
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Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
Salary (4/4)	516.74	0.00	516.74	22009	LGA 1972 s111	Y
Wappenham Village Hall	130.00	0.00	130.00	22010	LGA 1972 s111	Y
SADS UK	335.00	0.00	335.00	22011	LGA 1972 s137	Y
Physio Control UK	650.00	130.00	780.00	22012	LGA 1972 s137	Y

c) To note income received

The following income was noted:

Details	Date and account credited	Amount
Interest	1 st January 2017 NS&I	9.46

2250 Annual Documentation Review

a) Standing Orders

It was resolved to re-adopt the document as circulated.

b) Financial Regulations

It was resolved to re-adopt the document as circulated.

c) System of internal control and effectiveness of internal audit

It was resolved to re-adopt the document as circulated.

d) Asset register

It was noted that the defibrillator would be to be added to the asset register as circulated.

2251 Risk assessment:

a) annual review of risk assessment policy

It was resolved to re-adopt the document as circulated.

b) To review the significant risks to achieving the council's objectives and the adequacy of the arrangements to manage those risks

The Parish Council carefully considered the risks to achieving their objectives; measures taken to minimise significant risks were considered: published Standing Orders, Financial Regulations, Risk Assessment, reference to NCALC, Clerk's CILCA qualification, Cllrs' training courses and seminars attended, Internal Control Councillor, the review of Risk Management Policy. It was resolved that the Council declare that to

	its current knowledge no significant risks exist.													
2252	To receive update on the Speed Radar Project and resolve any further actions required It was noted that the radar was up and running on the newly erected poles. Cllr Wilkinson would research a more powerful battery for the next meeting.	Cllr Wilkinson												
2253	To receive update on the proposed website and resolve next steps It was resolved that the domain www.wappenhamvillage.org.uk be registered for the new website with the new clerk's email to be parishclerk@wappenhamvillage.org.uk													
2254	To receive updates from the Clerk on planning issues/decisions/conditions It was noted that the application for S/2016/2062/FUL Bloxhams Barn Weedon Lois Road Wappenham Change of use, conversion and extension of an agricultural building to a residential dwelling had been refused; the Parish Council considered this decision to be incomprehensible. No further applications had been submitted.													
2255	To consider nominating individuals to be given Freedom of the Parish Cllr Featherstone explained that the Parish Council has the power bestow this honour upon someone who has given an exceptional contribution or service to the community. There was discussion as to how this might work and parishioners who might be a worthy recipient the Clerk was asked to provide more information to the Councillors for further discussion.	Clerk												
2256	To consider any areas for the enhancement gang to undertake It was resolved to submit a request as follows:													
	<table border="1"> <thead> <tr> <th>Requests</th><th>Detail of works and location</th><th>Comments</th></tr> </thead> <tbody> <tr> <td>Cleaning of Signs.</td><td>Village entry signs and road signs</td><td>Clean</td></tr> <tr> <td>Repairs to signs, refixing to posts and realignment of posts.</td><td>Signpost on land adjacent 2 Brookside</td><td>Realignment</td></tr> <tr> <td>Clearing of vegetation from signs and footways.</td><td>Outside Highbridge Cottage, Highbridge Lane Outside 3 Pittams Lane</td><td>General tidy General tidy</td></tr> </tbody> </table>		Requests	Detail of works and location	Comments	Cleaning of Signs.	Village entry signs and road signs	Clean	Repairs to signs, refixing to posts and realignment of posts.	Signpost on land adjacent 2 Brookside	Realignment	Clearing of vegetation from signs and footways.	Outside Highbridge Cottage, Highbridge Lane Outside 3 Pittams Lane	General tidy General tidy
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2257	To consider response to parishioners' correspondence It was resolved that the Clerk would put out a polite reminder on WIZ asking for person to park respectively on the Green particularly around the centre.													
2258	General Correspondence Review Correspondence as per Appendix A was noted. No further comments.													
2259	To receive update on highways issues It was noted that a road closure was necessary to attend to exposed cabling in the													

village.
It was further noted that there had been a leak on private property and that a drain blockage on the highways meant that this water was on the road.

2260 To receive update regarding the defibrillator project

The defibrillator had arrived; Cllr Lauren would contact the electrician and Richard Kennett to arrange installation. The Clerk would contact Many Lowe from EMAS regarding registration and training for the parish. .

Cllr Lauren
Clerk

2261 To consider Footpaths issues

Mark Speed reported that he had walked all footpaths and the status of their condition remained unchanged from his previously distributed map. He confirmed that he was happy to put up new signs to highlight the paths.

The Clerk was requested to send the map to the landowners for their information.

Clerk

2262 Dates of Future Meetings

Wednesday 5th April – 7:30pm – Ordinary Meeting

Wednesday 17th May – 7:30pm – Annual Meeting following by Ordinary Meeting

Wednesday 24th May – 7:30pm – Annual Assembly

2263 Councillors' Questions

None.

The meeting closed at 9:22 pm.

Appendix A- Correspondence Received – 11th January – 22nd February

South Northamptonshire Council

- Weekly Planning Application listings
- Press releases as circulated
- Katie Arnold – regarding NHB applications

Northamptonshire County Council

- Highways' Newsletter
- Superfast Broadband Newsletter
- Annual Parish Survey reminder
- Steve Barber – regarding posts for radar
- Policing updates
- Request for enhancement gang orders- reminder

NCALC

- Friday Round Up
- Community Governance Review
- Update Jan/Feb
- Various clerking vacancies

Miscellaneous

- HMRC – confirmation of online submissions for Real time PAYE
- Santander –January and February statement
- SNVB – newsletters, minutes
- Physio Control, Mandy Lowe (EMAS) – regarding defibrillators
- Parishioner comment – parking on the Green
- ACRE – request for judges for Village of the Year
- CPRE – Litter Heroes Rewards
- Grand Union Housing - Press release