

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 17th May 2017 at Wappenham Village Hall at 7:52pm

Present: Councillors Wickham, Lauren, Featherstone, Warren, Wilkinson, Stewart, Supple

Parish Clerk: Liz Hart,

		Action								
2285	Apologies None									
2286	Declarations of Interest Cllr Wickham declared an interest in item 2289c)									
2287	Approval of minutes of the Meetings held on 5th April 2017 The minutes of the above meeting were approved and signed by Cllr Lauren.									
2288	Matters Arising 2267/2261 The Clerk confirmed that some landowners had received the footpaths map but that she had no contact details for others. Cllrs Supple, Featherstone and Wickham would provide the necessary contact details to the Clerk.	Cllrs Supple, Featherstone and Wickham								
2289	Finance a) Financial statement It was resolved to accept the following statement as submitted:									
	<table border="1"><thead><tr><th>Cash and Investment Accounts</th><th></th></tr></thead><tbody><tr><td>Current Account – Santander (10th May)</td><td>2164.73</td></tr><tr><td>Deposit Account (NS&I) (Jan 2017)</td><td>1583.40</td></tr><tr><td>Total</td><td>3748.13</td></tr></tbody></table>	Cash and Investment Accounts		Current Account – Santander (10 th May)	2164.73	Deposit Account (NS&I) (Jan 2017)	1583.40	Total	3748.13	
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Deposit Account (NS&I) (Jan 2017)	1583.40									
Total	3748.13									
	 (One cheque issued not cashed as of 10th May £130 = £2034.73 available in Santander)									
	b) To consider request to contribute to newsletter funding There was discussion regarding whether this would be the right time to consider distributing the newsletter in a mainly electronic form and only printing where necessary for those without access. The best way of transmitting the newsletter to ensure a high take-up was considered. It was resolved that a decision on funding printing costs be deferred as the accounts showed it was not needed for the current issue and that in the meanwhile, prior to the next meeting, Cllrs Wickham and Lauren would gauge the response to the suggestion of going mainly paperless.	Cllrs Wickham and Lauren								
	c) To agree expenditure for payment It was resolved to accept the following bills as overleaf.									

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
NCALC audit	93.00	0.00	93.00	22015	LGA 1972 s111	Y
NCALC members hip	226.09	0.00	226.09	22015	LGA 1972 s143	Y
Jane Harries	100.00	0.00	100.00	22016	LGA 1972 s111	N (deferred)
Liz Hart	26.66	5.33	31.99	22017	LGA 1972 s111	Y
Hilary Wickham	21.03	0.00	21.03	22018	LGA 1972 s111	Y

d) To note income received

The following income was noted:

Details	Date and account credited	Amount
Precept (1/2)	13 th April	£1514.00
SNC New Homes Bonus	28 th April	£862.00

e) To sign off Accounts for Year Ending 31/03/2017

The Clerk presented the accounts for y/e 31/03/2017; after due consideration it was resolved that they be signed off.

f) Annual Return - Approval of Annual Governance Statement

The statements from the annual Governance section were reviewed. All responses were in the affirmative with final trust funds statement not applicable and it was resolved to approve the Annual Governance Statement. Cllr Lauren and the Clerk as Responsible Finance Officer signed Section 1 of the Annual Return.

g) Annual Return - Approval of Statement of Accounts

The Clerk presented the figures. It was resolved to approve the statement of accounts and Cllr Lauren and the Clerk as Responsible Finance Officer signed Section 2 of the Annual Return.

h) To sign off grant form and timescales

It was agreed to issue last year's form as a template with a closing date of 31st July 2017 on WIZ for consideration at the August PC Meeting.

Clerk

required

Cllr Wilkinson confirmed that there was no alternative battery of the same size with a longer life available. It was resolved to ensure the equipment was moved to be sited at either end of the village alternately more frequently and noted that investigations carried out at the start of the project had shown that there was no suitable site in the centre of the village. It was felt that solar power would be a good option, were further radars to be purchased in the future.

2291 To receive update on the proposed website and resolve next steps

It was resolved that Cllr Stewart would ask Sara Wales for historical information on the village for the website. Linda Lauren had volunteered to keep the calendar up to date. It was agreed that two years' worth of agendas and minutes would be available on the website. A suitable font for the header page was agreed. Cllr Supple would ask for the website to be set live.

Cllr Stewart

A link to a Facebook page was discussed; it was resolved that the Clerk would set up a Wappenham FB page with Mark Wilkinson to be a second administrator.

Clerk

The Clerk would contact the Head at NSB thanking the school for hosting the original website and confirming it was no longer required. The Clerk would also apply for any funding due under the next year for the website from the Transparency Code Funding.

Clerk

Cllrs Lauren and Wickham would write to Dianne Walsh to thank her for all her efforts on the original website.

Cllrs Lauren and Walsh

2292 Planning**a) To receive update from the Clerk on planning issues/decisions/conditions**

It was noted that a new draft village confines map had been published on the SNC website. The Clerk was asked to attach it to the minutes for information (Appendix A) .

b) To consider response to S/2017/1190/FUL at High Street House 8 High Street Wappenham NN12 8SN and S/2017/1191/LBC at High Street House 8 High Street Wappenham NN12 8SN – Timber orangery

It was resolved to have no objections to the above applications and to make the following comments: the Parish Council would wish to confirm that the bricks to be used would match the main building and that other materials would be in keeping with existing. The new extension is to be in proportion with the existing building."

c) To consider response to S/2017/1249/FUL -Sheppard House 4 Sheppard Way Wappenham NN12 8RP - Attached car port at side

It was resolved to support the application.

2293 To consider nominating individuals to be given Freedom of the Parish

The Parish Council discussed the amended paper as circulated by Cllr Featherstone. Cllr Featherstone felt that the benefits would outweigh any difficulties in administering the scheme. It was agreed that this was an honour to be used very sparingly. Details would be placed on the new website.

2294 To consider responses to parishioners' correspondence

None to consider.

2295 General Correspondence Review

Correspondence as per Appendix B was noted.

2296 To receive update on highways issues

The Clerk would query with Helen Howard the response from Kerry Palme regarding the stones in the verge.. The Clerk was asked to seek clarification from Helen Howard regarding off road parking near 2 The Jetty.
The verge had dropped between Springfield Farm drive and the Green – the Clerk would report this on Street Doctor. The Clerk would ask Highways for an update regarding the fence on the Slapton turn.

Clerk

Clerk

Clerk

2297 To receive update regarding the defibrillator project

The training had been well received and Cllr Lauren would issue an update from it on WIZ. Cllr Wickham thanked Cllr Lauren for his efforts in ensuring the project had gone smoothly.

Cllr Lauren

2298 To consider Footpaths issues

No new issues.

2299 Dates of Future Meetings

Wednesday 28th June – 7:30pm – Ordinary Meeting
Wednesday 16th August – 7:30pm – Ordinary Meeting
Wednesday 27th September – 7:30pm – Ordinary Meeting

2300 Councillors' Questions

Cllr Wickham commented that further to the information given out to the Annual Assembly regarding informing Andrea Leadsom of any coffee mornings locally, she had received confirmation from her Secretary accepting the invitation and indicating that may be minded to attend the next event in Wappenham.

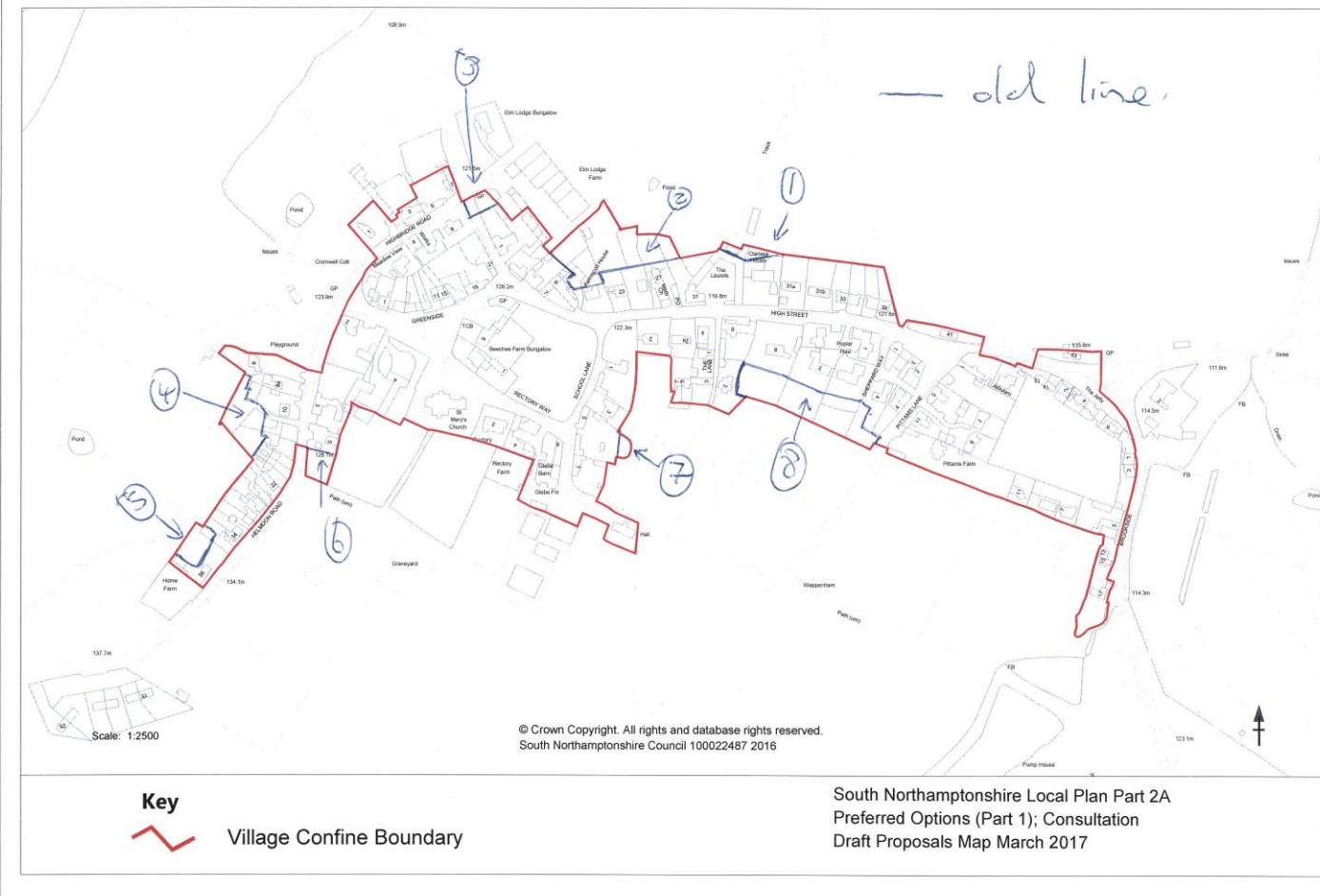
Cllr Wickham commented that it would be a shame if the village playground was lost an amenity to the village in the future.

Cllr Warren handed in her resignation from the Parish Council and was thanked for her efforts in the role of Parish Councillor.

The meeting closed at 10:20 pm

APPENDIX A – Draft Village Confines Plan from SNC

Village Confines: Wappenham



APPENDIX B Correspondence Received – 6th April – 17th May 2017

South Northamptonshire Council

- Weekly Planning Application listings
- Press releases as circulated
- Planning application details for: S/2017/1249/FUL at Sheppard House 4 Sheppard Way Wappenham NN12 8RP, S/2017/1191/LBC at High Street House 8 High Street Wappenham NN12 8SN
- Remittance advice for precept and New Homes Bonus payment
- South Northants Parish Clerks Forum - Friday 26 May
- Annual Assembly report from Peter Davies

Northamptonshire County Council

- Highways' Newsletters
- Superfast Broadband Newsletter
- Policing: updates and crime alerts
- Helen Howard, Kerry Palmer - regarding the stones on the verge on hill from Brookside
- Annual Assembly report from Ian Morris
- Police report for Annual Assembly

NCALC

- Invoice for membership and internal audit
- Various clerking vacancies
- Transparency Fund application information

Miscellaneous

- Santander –April, May statement
- SNVB – newsletters, minutes
- Physio Control, Mandy Lowe (EMAS) – regarding defibrillator training
- Grand Union Housing - Press releases
- Jane Harries – accounts information
- Various village groups – reports for Annual Assembly
- Tessa Goodhart – regarding the new website
- Litchborough PC- requesting sight of NHB application for a defibrillator
- Came and Company – Spring Matters