

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 1st November 2017 at Wappenham Village Hall at 7:30pm

Present: Councillors, Lauren, Featherstone, Wickham, Wilkinson, Robbins, Supple

Parish Clerk: Liz Hart,
One member of the public

		Action								
2349	Apologies Apologies had been received from Cllr Stewart; these were accepted by the Parish Council.									
2350	Declarations of Interest None declared.									
2351	Approval of minutes of the Ordinary meeting held on 27th September 2017 The minutes of the above meeting were approved and signed by Cllr Lauren with the following amendment under 2335 Ashley amended to Ashleigh. It was resolved to approve a numbering amendment to the August minutes.									
2352	Matters Arising 2334/2319 Freedom of the Parish - Cllr Supple presented the meeting with several frames and the most suitable was identified. Cllr Supple was thanked for her generous donation. 2334/2324 Beer Festival / Pub Nights – Cllr Lauren gave an update: a village committee had been formed to run the pub nights with Michael Payne. It was anticipated that the beer festival would run in a similar format with support from local businesses. 2334/2326 Correspondence – it was noted that the window pane in the phone box had now been repaired. 2334/2327 Slapton Turn – the Clerk would ask Edwin King for the name of the landowner to find the contractor who had built the new fence. 2343 Community Safety Partnership – Clerk to inform SNC regarding the Litter Pick. 2344 It was noted that the playground swing had been disposed of. 2345 It was noted that the road surfacing was now complete.	Clerk								
2353	Finance a) Financial statement Cllr Featherstone presented the accounts to the meeting, annotated to show that they all balanced. It was resolved to accept the following statement as submitted:	Clerk								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 2px;">Cash and Investment Accounts</th> <th style="text-align: center; padding: 2px;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;">Current Account – Santander (10th October)</td> <td style="text-align: center; padding: 2px;">2818.79</td> </tr> <tr> <td style="text-align: center; padding: 2px;">Deposit Account (NS&I) (Jan 2017)</td> <td style="text-align: center; padding: 2px;">1583.40</td> </tr> <tr> <td style="text-align: center; padding: 2px;">Total</td> <td style="text-align: center; padding: 2px;">4402.19</td> </tr> </tbody> </table>	Cash and Investment Accounts		Current Account – Santander (10 th October)	2818.79	Deposit Account (NS&I) (Jan 2017)	1583.40	Total	4402.19	
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Deposit Account (NS&I) (Jan 2017)	1583.40									
Total	4402.19									

*Three cheques issued not cashed as of 10th October (£100+ 36+84 = £220)
 Actual money available £4402.19 – £220 = £4182.19 (as per daybook)*

b) To agree expenditure for payment

Cllr Lauren clarified the request for newsletter funding. Following discussion regarding budgetary constraints and the possibility of the newsletter being available in the future in hard copy by exception only, it was agreed that this feasibility be raised in the newsletter, with the electorate being asked if they still wanted a hard copy. Understanding the need for funding at the current time, it was resolved to approve the following request

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
Jane Harries*	100.00	0.00	100.00	22025	LGA 1972 s111	Y

*Deferred from April 2017 meeting

c) To note income received

The following income streams were noted:

Details	Date and account credited	Amount
SNC Precept	21/09/2017 Santander	£1514.00
HMRC Remittance Advice VAT Repayment	To be credited as of 26/10/2017	£760.64

d) Review of income versus expenditure year to date

The meeting reviewed the figures and noted any variances and the reasons behind them. The Clerk clarified that the additional £211.75 unbudgeted expenditure under s137 was the installation of the defibrillator which had been covered by a grant from SNC.

The Clerk was asked to append the financial documentation as annotated by the Internal Control Councillor, Cllr Featherstone, to the minutes.

Clerk

2354

To receive update on the website

Cllr Lauren informed the website that Linda would meet with Tessa to be trained on inputting into the calendar.

Cllrs Supple and Robbins were requested to forward their personal statement.

**Cllrs Supple
and Robbins**

2355

To receive update on the village directory

Item carried forward to the December meeting in the absence of Cllr Stewart.

Clerk

2356

To consider nominations for the Freedom of the Parish

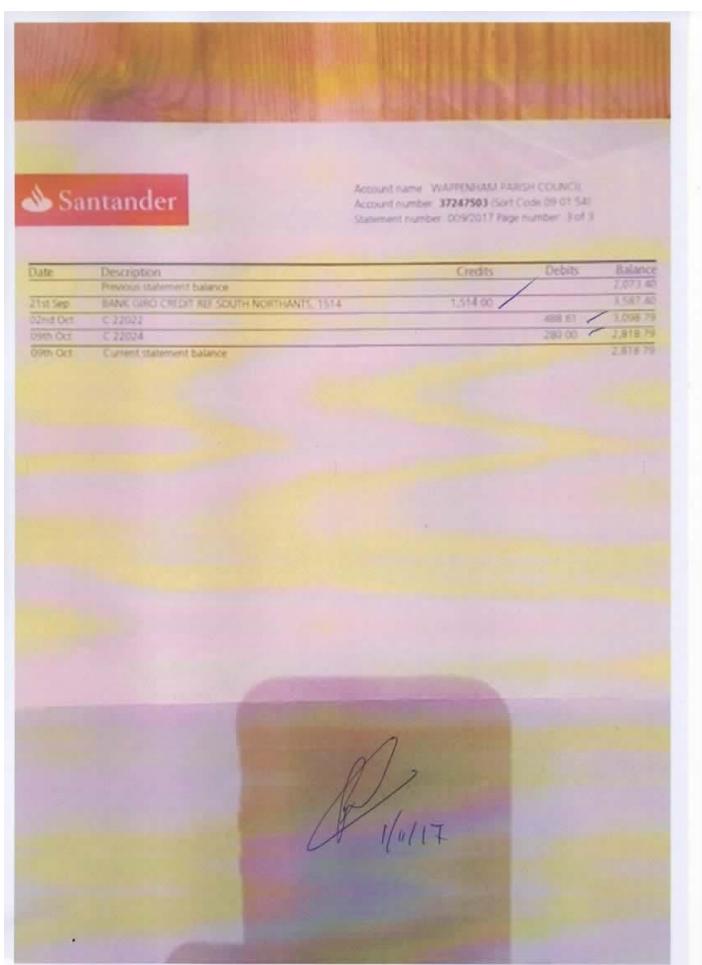
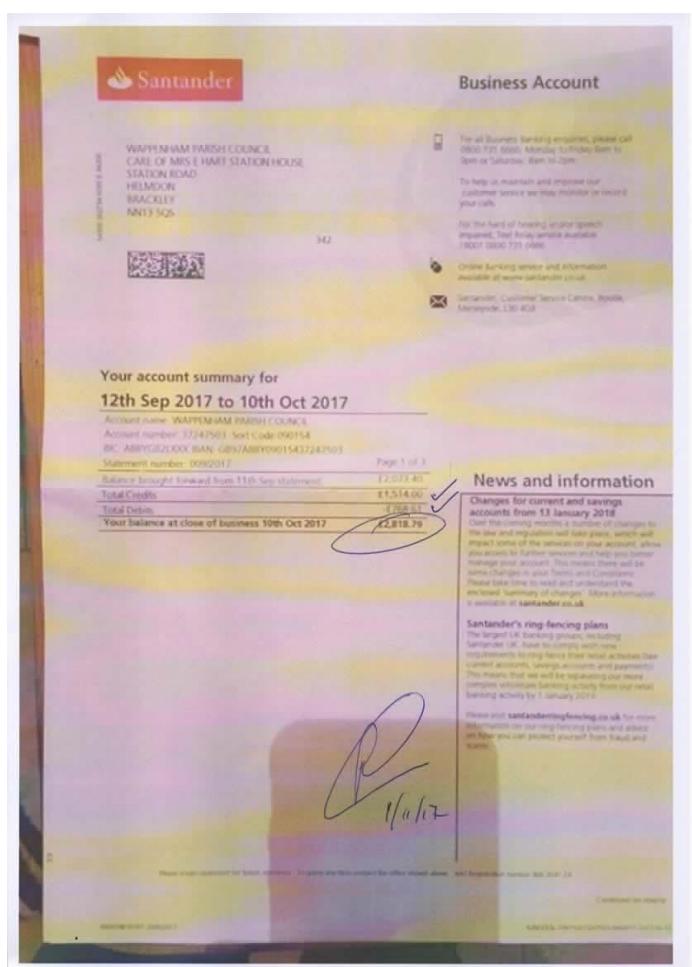
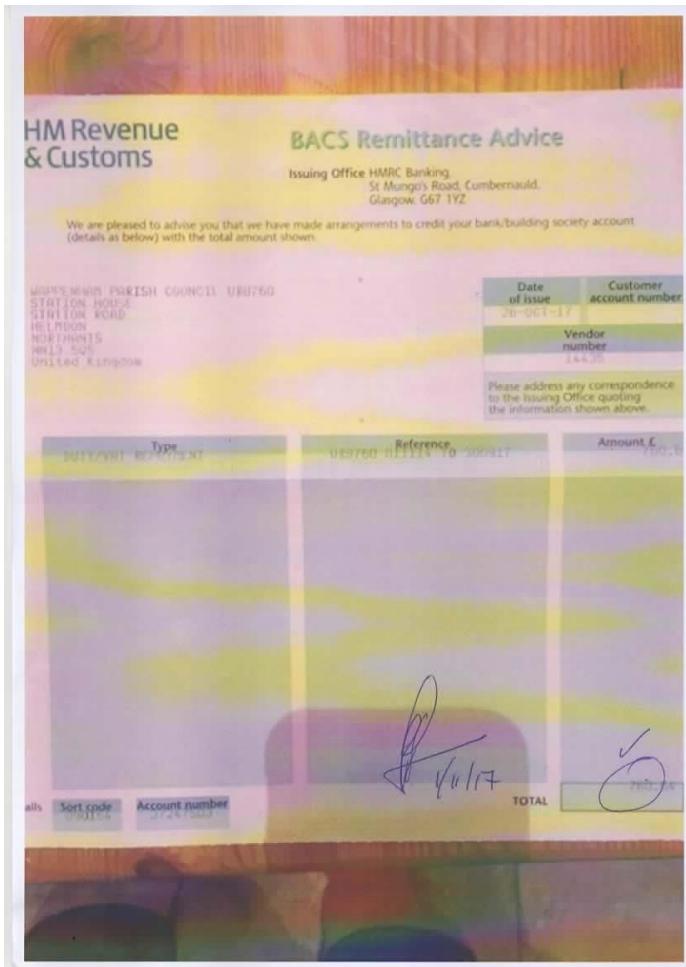
Cllr Lauren presented the nomination form regarding Brian Peart to the

	<p>meeting. Cllr Robbins commented that he felt it was a wonderful idea to recognise in perpetuity the good deeds done in the parish. Cllr Wickham felt it was appropriate to recognise individuals posthumously in this circumstance.</p> <p>It was resolved to approve the nomination; Cllr Wickham would contact the family to ascertain how they would like to receive the award.</p> <p>Regarding the frame for recording the award, it was resolved that the inscription should be handwritten on parchment paper. All Councillors were asked to consider if they knew anyone with an interest in calligraphy, if not the Clerk would seek somebody via a WIZ message.</p> <p>2357 To receive update regarding the Wombling Day</p> <p>Cllr Lauren had received a good response from parishioners and a date of 18th November had been set. It was resolved that Cllr Robbins would ask SNC to provide suitable equipment and that the Clerk would contact Came and Company to determine any insurance requirements for the event,</p> <p>2358 Planning</p> <p>a) To receive update from the Clerk on planning issues/decisions/conditions</p> <p>It was noted that the application for High Street House had been approved.</p> <p>b) To consider response to S/2017/2485/FUL Spring Hill House Abthorpe Road Wappenham NN12 8ST and S/2017/2479/FUL Spring Hill House Abthorpe Road Wappenham NN12 8ST</p> <p>S/2017/2485/FUL – it was resolved to support the application.</p> <p>S/2017/2479/FUL – it was resolved to support the application and comment as follows: the proposal of render coloured white might be rather conspicuous and a more neutral colour would be preferable</p> <p>c) To consider response to the Local Plan Consultation/call for Green Spaces</p> <p>Cllr Lauren commented that he felt the village would be given good protection from any unwanted developments under the draft proposal. It was resolved that the Clerk should forward the relevant sections of the VDS regarding Green Spaces and request they be included in the new Local Plan.</p> <p>2359 To consider any responses to parishioners' correspondence</p> <p>None required.</p> <p>2360 General Correspondence Review</p> <p>Correspondence as per Appendix B was noted. It was noted that the proposed removal of the “parish enhancement gangs” under the NCC budget would be great shame. The Clerk would complete the grant report necessary for the SNC New Homes Bonus.</p> <p>2361 To receive update on highways issues</p> <p>It was noted that the playground signs were now redundant; the Clerk would contact Highways to request their removal.</p> <p>2362 Dates of Future Meetings</p> <p>Wednesday 13th December – 7:30pm – Ordinary Meeting Wednesday 24th January – 7:30pm – Ordinary Meeting Wednesday 7th March – 7:30pm – Ordinary Meeting</p>	Clerk	Cllr Robbins Clerk	Clerk	Clerk	Clerk
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2363	Councillors' Questions Cllr Robbins and Lauren indicated that they were keen to go on the "Off to a Flying Start" and "Chairmanship Course respectively.	Clerk
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The meeting closed at 9:15 pm

APPENDIX A – Financial Information



Budget and present setting						
	Budget 2014/15	Actual	Variance	Budget 2015/16	Actual	Variance
INCOME						
Receipt Other (interest +VAT)	2,602.00	2,602.00	0.00	2,605.00	2,605.00	0.00
Total	2,605.00	2,602.00	3.00	2,608.00	2,605.37	-3,047.37
EXPENDITURE						
137.00 Village Improvements	100.00	0.00	100.00	0.00	100.00	0.00
1,622.40 Staff Costs	20.00	115.00	-95.00	192.00	-122.00	70.00
0.00 Auditor Fees (external)	1622.40	0.00	1,687.50	1,657.50	0.00	1,918.00
82.00 Internal audit fees	0.00	85.00	-3.00	0.00	0.00	0.00
285.00 Insurance	285.00	265.00	20.00	280.70	265.00	25.70
112.00 NCALC +ACRE	113.53	-1.53	217.61	-0.01	219.90	223.33
140.00 Village Hall Fees	130.00	10.00	140.00	130.00	10.00	140.00
100.00 One/ Admin	29.30	70.70	-40.40	50.00	45.72	-4.28
28.00 Training	78.00	-49.00	29.00	75.00	78.00	-3.00
100.00 Newsletter	0.00	100.00	-100.00	50.00	0.00	50.00
Total	2,705.40	2,443.23	262.17	2,778.80	3,160.73	-381.93
Net gain/loss	-100.40	158.77	-170.80	2,494.64	3,131.31	2,645.94

[Handwritten signature]

South Northamptonshire Council

- Press releases as circulated
- Planning application details for: S/2017/2485/FUL at Spring Hill House Abthorpe Road Wappenham NN12 8ST, S/2017/2479/FUL at Spring Hill House Abthorpe Road Wappenham NN12 8ST
- Details of South Northants Council Peer Review
- Pre Submission Draft Local Plan Parish Council Briefing
- SNC Local Plan 2017 – regarding Rothersthorpe Parish Council
- Grant funded project self monitoring form - defibrillator project
- New Homes Bonus Local Community Grant budget notification
- Local Green Spaces: Final Call
- Regarding Parish Council details on the South Northamptonshire Council website
- "Empty Homes Week" appeal details

Northamptonshire County Council

- Highways' Newsletters
- Key Community Contacts - Email from PCSO Jen Harrison (Brackley Police Station)
- Policing: updates and crime alerts,
- TTRO(17/18) 781 - Brookside, Wappenham
- Northamptonshire Groundwater Monitoring
- Northamptonshire County Council 2018-19 Budget Consultation: Phase 1
- Northamptonshire Libraries and Information Service Review 2017 Consultation
- Body Worn Video Cameras for Parking Enforcement Officers Consultation
- Highways: regarding Slapton junction on Abthorpe Road
- Northamptonshire Adult Social Care Charging Policy Consultation 2017

NCALC

- Training course Schedule
- Regarding County Council Medium Term Financial Plan
- Various clerking vacancies
- Northants CALC eUpdate - September/October 2017

Miscellaneous

- Santander – November statement
- Ray Foster – NAB information
- Came and Company – insurance renewal confirmation , Long Term Agreement, Council Matters Autumn 2017
- Correspondence from Jane Harries regarding the newsletter finances
- Grand Union press releases
 - Advance notification of cycle event