

# WAPPENHAM PARISH COUNCIL

## Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 27<sup>th</sup> September 2017 at Wappenham Village Hall at 7:30pm

**Present:** Councillors Wickham, Lauren, Wilkinson, Stewart, Supple

Parish Clerk: Liz Hart,  
Two members of the public

		Action
2331	<b>Apologies</b>  Apologies had been received from Cllr Featherstone (work commitments); these were accepted by the Parish Council.	
2332	<b>Declarations of Interest</b>  None declared.	
2333	<b>Approval of minutes of the Ordinary meetings held on 16<sup>th</sup> August 2017</b>  The minutes of the above meeting were approved and signed by Cllr Lauren with the following amendment under Dates of Future Meetings: 13 <sup>th</sup> November amended to 13 <sup>th</sup> December.	
2334	<b>Matters Arising</b>  <b>2319 Freedom of the Parish</b> - Cllr Supple reported that she had a suitable frame and would bring it to the next meeting. The Clerk was asked to seek permission from the Village Hall Committee regarding it being fixed to an internal wall of the village hall.  <b>2321 Audit Query</b> – the Clerk confirmed that this had been dealt with and resolved.  <b>2321 Grant Applications</b> – Cllr Lauren informed the meeting that he had received a letter of thanks from the Village Hall Committee for the grant awarded by the Parish Council.  <b>2322 Website – calendar maintenance</b> – it was noted that Tessa Hartley had not contacted Linda Lauren regarding a logon id; Cllr Supple would speak to her.  <b>2324 Beer Festival / Pub Nights</b> – Cllr Lauren informed the meeting that a meeting had been held to discuss the above. Michael Payne had indicated that it was hoped to continue with both events if enough help could be sourced. A Beer Festival Committee may be formed. Sufficient volunteers had been secured to run the next Pub Night; anyone wishing to help in the future should contact Dave Long.  <b>2326 Correspondence</b> – it was noted that the window pane in the phone box had not yet been repaired.  <b>2327 Slapton Turn</b> – the Clerk would ask Edwin King for the name of the contractor who had built the new fence.	Cllr Supple Clerk
2335	<b>To consider co-opting a Parish Councillor</b>  Ashley Robbins gave a short presentation to the Parish Council and his background and what skills he felt he could bring to the Parish Council; it was resolved to co-opt Ashleigh Robbins on to Wappenham Parish Council and he signed the declaration of acceptance of office.	Cllr Supple
2336	<b>Finance</b>	Clerk

a) **Financial statement**

It was resolved to accept the following statement as submitted:

<b>Cash and Investment Accounts</b>	
Current Account – Santander (10 <sup>th</sup> Sept)	2,073.40
Deposit Account (NS&I) (Jan 2017)	1,583.40
<b>Total</b>	<b>3,656.80</b>

**(Two cheques issued not cashed as of 10<sup>th</sup> Sept £84.00 (NCALC) and £100 (Wappenham Village Hall)**

It was noted the External Auditor's report had not advised any issues arising. . It was resolved that the Annual Return for y/e 31/03/17 was approved and accepted by the Parish Council

b) **To review insurance schedule to ensure it means the needs of the Council**

It was resolved that the schedule as presented (Ecclesiastical) met the requirements of the Council; the Clerk was thanked for ensuring all assets were adequately insured. It was further resolved to bind cover to Ecclesiastical under a 3-year long-term agreement.

**Clerk**

c) **To agree expenditure for payment**

It was resolved the following bills as indicated:

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve?
Salary (2/4)	488.61	0.00	488.61	22022	LGA 1972 s111	Y
BDO LLP	30.00	6.00	36.00	22023	LGA 1972 s111	Y
Came and Company	280.00	0.00	280.00	22024	LGA 1972 s111	Y

d) **To note income received**

None received but noted that the precept was due in September and would be on the following month's statement.

**2337 To receive update on the website**

Cllr Supple was awaiting some photos and text from Cllrs Wilkinson and Stewart which would be forwarded early the following week.

It was noted that there was no bell ringing in the village so this had not been uploaded to the website.

The Clerk informed the meeting that the old website URL had been taken down by NSB.

**Cllrs Stewart and Wilkinson**

**2338 To consider the idea of a village directory**

Cllr Stewart reported that she had had a positive response to the idea of a

	<p>Village Directory. It would be produced once a year as a hard copy only. It was felt that no advertising should be included to avoid competition with the newsletter and to keep size to a minimum. Cllr Steward would need access to a computer to complete it which Cllr Lauren said he could facilitate.</p>	<p><b>Cllr Lauren</b></p>
	<p>Cllr Lauren highlighted the large number of cottage industries in the village. It was resolved to complete the survey and that the Parish Council would fund costs to a maximum of £100 and seek sponsors for any additional costs. All Cllrs to consider possible sponsors to be approached.</p>	<p><b>Cllr Stewart</b></p>
<p><b>2339 To consider nominations for the Freedom of the Parish</b></p>	<p>Cllr Lauren reported that he had been contacted by a parishioner seeking to have Brian Peart nominated posthumously.</p>	
<p><b>2340 To consider proposal for a weekend Litter Pick</b></p>	<p>It was resolved that Cllr Lauren would organise a Litter Pick and would put a notice out on WIZ seeking volunteers.</p>	<p><b>Cllr Lauren</b></p>
<p><b>2341 Planning</b></p> <ul style="list-style-type: none"> <li><b>a) To receive update from the Clerk on planning issues/decisions/conditions</b></li> </ul>	<p>It was noted that the application for 6 Rectory Way had been refused by SNC which was in line with the response by the Parish Council.</p>	
<ul style="list-style-type: none"> <li><b>b) To receive a report from the Local Plan Consultation meeting</b></li> </ul>	<p>Cllr Lauren gave a summary of the meeting. He felt it had concentrated on the larger towns rather than the smaller parishes. <i>[Clerk's note: a summary document of the consultation approach is on the Wappenham website : <a href="https://www.wappenhamvillage.org.uk/planning/">https://www.wappenhamvillage.org.uk/planning/</a>]</i></p>	
<p>A call for Designated Green Spaces had also been received. It was resolved that a working party be formed to consider a response to be ratified at the November PC meeting.</p>	<ul style="list-style-type: none"> <li><b>c) To consider response to 2017/2197/FUL at Bloxhams Barn Weedon Lois Road Wappenham</b></li> </ul>	
<p>It was resolved to support the above application</p> <p><b>2342 To consider any responses to parishioners' correspondence</b></p>	<p>Correspondence regarding the damage to the verge at Pittams Lane was reviewed and discussed. It was noted that further damage had been caused by a third party. There was discussion regarding the width of the lane in comparison to the width of the farm machinery. It was felt that some damage is inevitable and therefore there would be no point in contacting the landowner again.</p>	
<p>Correspondence regarding an incident with a grain lorry which had led to a suggestion of a weight restriction was reviewed. The Clerk informed the meeting that Helen Howard had previously responded to a query to the Parish Council on that subject and read out her response to clarify why a restriction would not be practical. It was noted that in times of food production there is a high incidence of heavy vehicles.</p>	<p>A parishioner had requested resurfacing by the Lane; the Clerk was asked to forward the request to Highways.</p>	<p><b>Clerk</b></p>

2343	<p><b>General Correspondence Review</b></p> <p>Correspondence as per Appendix A was noted.</p> <p>It was noted that the safety issues at the Hulcote exit on the A43 were being addressed.</p> <p>The correspondence regarding the Community Safety Partnership was highlighted.</p>	Clerk
2344	<p><b>To receive report on meeting with Abthorpe Parish Council Chairman</b></p> <p>Cllr Lauren had met with Marna Perrigo and discussed partnership working. Cllr Lauren would ask if they wanted the swing from the playground.</p>	Cllr Lauren
2345	<p><b>To receive update on highways issues</b></p> <p>The Clerk confirmed that a skip on the highway with a defective light had been reported to Street Doctor.</p> <p>Resurfacing on Abthorpe Road was due within four months according to a Street Doctor update.</p>	
2346	<p><b>To consider Footpaths issues</b></p> <p>No new issues were reported; it was felt unnecessary to have this as a standing item as the Footpaths Warden would communicate any issues. The Clerk would remove from future agendas.</p>	Clerk
2347	<p><b>Dates of Future Meetings</b></p> <p>Wednesday 8<sup>th</sup> November – 7:30pm – Ordinary Meeting Wednesday 13<sup>th</sup> December – 7:30pm – Ordinary Meeting</p>	
2348	<p><b>Councillors' Questions</b></p> <p>None.</p>	

**The meeting closed at 9:50 pm**

## APPENDIX A Correspondence Received – 16<sup>th</sup> August – 26<sup>th</sup> September 2017

### **South Northamptonshire Council**

- Press releases as circulated
- Planning application details for: S/2017/2197/FUL at Bloxhams Barn Weedon Lois Road Wappenham
- Community Safety Partnership Parish Workshop details
- South Northants Parish Clerk Forum - 27 October 2017 details
- SNC Pre Submission Draft Local Plan Part 2 Consultation - Invitation to Join, display poster

### **Northamptonshire County Council**

- Highways' Newsletters
- Policing: updates and crime alerts,

### **NCALC**

- Training course Schedule
- Transparency code grant information
- Reminder of AGM
- Various clerking vacancies
- Emergency Plan Survey

### **Miscellaneous**

- Santander –September statement
- Ray Foster – NAB information
- Request from a parishioner regarding the road surface on The Lane
- Came and Company – insurance renewal: associated documents
- Northampton School for Boys – confirmation that the old website has been removed from their server
- BDO – Audit: further information requests and completed Annual Return and invoice
- Correspondence from a parishioner regarding the councillor vacancy
- Correspondence from a parishioner regarding damage to the verge on Pittams Lane
- Correspondence from a parishioner regarding Freedom of the Parish
- Correspondence from a parishioner regarding incident with a grain lorry
- Request from a parishioner regarding the road surface on The Lane
- SNAST Annual subscription and free Neighbourhood Watch sign
- Local Authority Fact Find Survey 2017
- NC Pre Submission Draft Local Plan Part 2 Consultation - Invitation to Join