

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 24th January 2018 at Wappenham Village Hall at 7:30pm

Present: Councillors, Lauren, Wickham, Wilkinson, Robbins, Stewart

Parish Clerk: Liz Hart,

| | | Action | | | | | | | | |
|--|--|------------------------------|--|--|---------|-----------------------------------|---------|--------------|----------------|--|
| 2383 | Apologies Apologies were accepted from Cllrs Supple and Featherstone. | | | | | | | | | |
| 2384 | Declarations of Interest None declared. | | | | | | | | | |
| 2385 | Approval of minutes of the Ordinary meeting held on 13th December 2017 The minutes of the above meetings were approved and signed by Cllr Lauren. | | | | | | | | | |
| 2386 | Matters Arising 2372/ 2352 Slapton Turn – the Clerk was asked to ask Mr Duffy if he put the fence up. 2372/2352/ 2343 Community Safety Partnership – Clerk to inform SNC regarding the Litter Pick. – it was noted that a letter of thanks had been received from SNC. 2372/2353b – Newsletter it was noted that the Clerk had requested and received the information from Jane Harries. 2372/ 2356 Freedom of Parish scroll - Anne Marshall will be providing samples of calligraphy to the Parish Council. Cllr Lauren informed the meeting that he had parchment type card available. | Clerk | | | | | | | | |
| | 2374 – Website – the Clerk was asked to ensure future meeting dates were uploaded. | Clerk | | | | | | | | |
| | 2380 Scheduled road closures – it was noted that there was possibly a conflict of dates with works on Brookside and the High Street. The Clerk was asked to seek clarification from Highways. | Clerk | | | | | | | | |
| 2387 | Finance a) Financial statement Cllr Featherstone had circulated presented the accounts prior to the meeting, It was resolved to accept the following statement as submitted: | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 2px;">Cash and Investment Accounts</th> <th style="text-align: center; padding: 2px;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;">Current Account – Santander (10thJanuary)</td> <td style="text-align: center; padding: 2px;">2770.82</td> </tr> <tr> <td style="text-align: center; padding: 2px;">Deposit Account (NS&I) (Jan 2017)</td> <td style="text-align: center; padding: 2px;">1583.40</td> </tr> <tr> <td style="text-align: center; padding: 2px;">Total</td> <td style="text-align: center; padding: 2px;">4354.22</td> </tr> </tbody> </table> | Cash and Investment Accounts | | Current Account – Santander (10 th January) | 2770.82 | Deposit Account (NS&I) (Jan 2017) | 1583.40 | Total | 4354.22 | |
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| Total | 4354.22 | | | | | | | | | |
| | b) To agree expenditure for payment It was resolved to approve expenditure on a replacement battery for the Speed | | | | | | | | | |

Indicator Device. This would not exceed £75.

c) To note income received

No income had been received since the last financial statement.

d) To agree the budget for 2018/19

It was resolved to set the budget at £3112.36 as detailed in Appendix A. It was noted that the budget line for grants was to be set at zero for the year with regard to the fact that there were ringfenced monies (New Homes Bonus) for the parish held at SNC which local groups could apply for. This would be reviewed in future years.

e) To agree the precept for 2018/19

It was resolved to set the precept at £2872.

f) To review system of internal control and effectiveness of internal audit

It was resolved to sign off the document as circulated by the Clerk.

2388 To receive update on the village directory

Cllr Stewart informed the meeting that the letter asking for information had been agreed, printed and would be delivered.

Cllr Stewart would then collate responses and present a draft of the directory to the March meeting.

Cllr Stewart

2389 To consider compliance issues with General Data Protection Regulation (GDPR)

It was noted that advice was awaited from NorthantsCALC; Cllr Robbins volunteered to attended the course and report back to the Parish Council.

Clerk

2390 Planning

a) To receive update from the Clerk on planning issues/decisions/conditions

It was noted that that S/2017/2197/FUL- Bloxhams Barn Weedon Lois Road Wappenham (Change of use, conversion and extension of an agricultural building to a residential dwelling) had been approved by SNC.

Application S/2017/3049/AGD - Holly Blue Farm Abthorpe Road Wappenham NN12 8QA - Determination as to whether prior approval is required (under Class A of Part 6 of the above Order) for the erection of an agricultural building had been received and was for information only.

2391 To consider parishioners' correspondence

None requiring review.

2392 General Correspondence Review

Correspondence as per Appendix B was noted.

2394 To receive update on highways issues

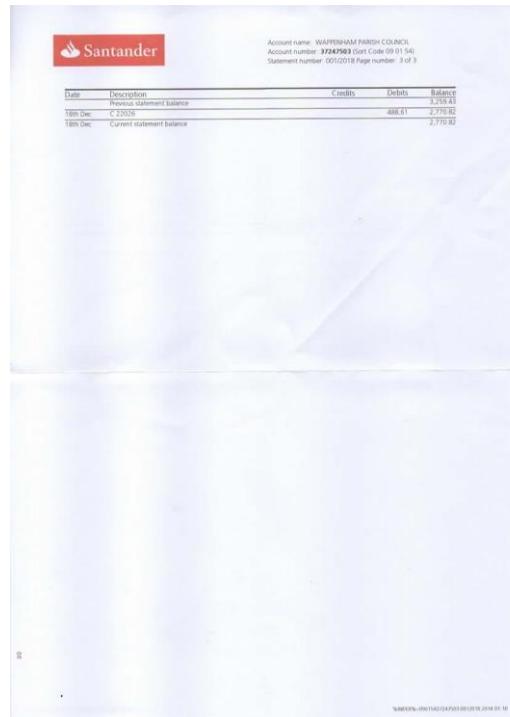
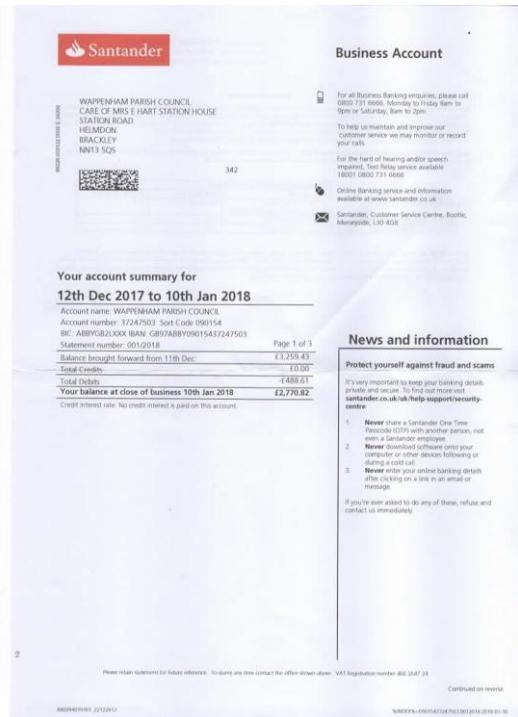
The response from Helen Howard regarding the issue of parking on the pavement causing difficulties for pedestrians on Helmdon Road was considered. It was felt that it was a difficult issue and that no further action could be taken at the time.

The forthcoming road closure on Brookside was discussed.

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| 2395 | Dates of Future Meetings Wednesday 7 th March – 7:30pm – Ordinary Meeting Wednesday 18 th or 25 th April (depending on Cllrs' availability) – Annual Assembly Wednesday 2 nd or 9 th May (depending on Cllrs' availability – Annual meeting and Ordinary Meeting |
| 2396 | Councillors' Questions None |

The meeting closed at 9 pm

APPENDIX A – Financial Information



APPENDIX B Correspondence Received – 14th December 2017 – 23rd January 2018
South Northamptonshire Council

- Press releases as circulated
- Parish Precept Letter 2018-19
- Confirmation that register of interests form for Cllr Robbins is to be uploaded to website
- Consultation on draft Parking: Standards and Design Supplementary Planning Document for South Northamptonshire Council
- Village defibrillators – query for press release
- Thank you from Community Safety Partnership for holding the Litter Pick
- Planning application details for:
 - S /2017/3049/AGD at Holly Blue Farm Abthorpe Road Wappenham NN12 8QA – information only

Northamptonshire County Council

- Highways' Newsletters
- Policing: updates and crime alerts,
- Northamptonshire County Council 2018-19 Budget Consultation: Phase 2
- Budget proposals from Northamptonshire County Council press release
- TTRO(17/18) 1149 - High Street, Wappenham
- Street Doctor Updates

NCALC

- Audit Update
- Various clerking vacancies
- Northants CALC eUpdate reissue – November/December 2017
- User Login for the National Association web site
- Latest Pay Update
- Last Call for Transparency Fund Applications

Miscellaneous

- Santander – January statement
- HS2 Liaison Group Agenda information
- Edwin King – regarding fence on Slapton turn
- Jane Harries – accounts for newsletter and budget requirements
- Local Council Public Advisory Service - Urgent Data Protection Advice and Service
- Northampton Male Voice Choir - 2018 Recruitment Campaign
- Tess Goodhart – in response to queries regarding the website