

# WAPPENHAM PARISH COUNCIL

## Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 31<sup>st</sup> October 2018 at Wappenham Village Hall at 7:30pm

**Present:** Councillors Wickham, Robbins, Stewart and Wilkinson  
Parish Clerk: Liz Hart

|  |   | Action                       |                           |  |         |                                   |         |              |                |  |
|--|---|------------------------------|---------------------------|--|---------|-----------------------------------|---------|--------------|----------------|--|
| 2489   | <b>To elect a Chairman</b><br><br>It was resolved to elect Cllr Wickham as Chairman for the duration of the meeting only.   |                              |                           |  |         |                                   |         |              |                |  |
| 2490   | <b>Apologies</b><br><br>Apologies from Cllr Featherstone and Atkins were accepted by the Council.   |                              |                           |  |         |                                   |         |              |                |  |
| 2491   | <b>Declarations of Interest</b><br><br>None declared.   |                              |                           |  |         |                                   |         |              |                |  |
| 2492   | <b>Approval of minutes of the Ordinary meeting held on 12<sup>th</sup> September 2018</b><br><br>The minutes of the September meeting were approved and signed by Cllr Wickham.   |                              |                           |  |         |                                   |         |              |                |  |
| 2493   | <b>Matters Arising</b><br><br><i>2478 -Village directory and welcome book</i><br>Cllr Robbins would send the Clerk the welcome book for uploading to the website – carried forward.   | Cllr Robbins                 |                           |  |         |                                   |         |              |                |  |
| 2494   | <b>Finance</b><br>a) <b>- Financial statement</b><br><br>It was resolved to accept the following statement as submitted: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 2px;">Cash and Investment Accounts</th> <th style="text-align: center; padding: 2px;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;">Current Account – Santander (10<sup>th</sup> October)</td> <td style="text-align: center; padding: 2px;">3581.64</td> </tr> <tr> <td style="text-align: center; padding: 2px;">Deposit Account (NS&amp;I) (Jan 2018)</td> <td style="text-align: center; padding: 2px;">1590.86</td> </tr> <tr> <td style="text-align: center; padding: 2px;"><b>Total</b></td> <td style="text-align: center; padding: 2px;"><b>5172.50</b></td> </tr> </tbody> </table><br>b) <b>To agree expenditure for payment</b><br>No invoices were presented for payment. | Cash and Investment Accounts |                           | Current Account – Santander (10 <sup>th</sup> October) | 3581.64 | Deposit Account (NS&I) (Jan 2018) | 1590.86 | <b>Total</b> | <b>5172.50</b> |  |
| Cash and Investment Accounts                           |   |                              |                           |  |         |                                   |         |              |                |  |
| Current Account – Santander (10 <sup>th</sup> October) | 3581.64   |                              |                           |  |         |                                   |         |              |                |  |
| Deposit Account (NS&I) (Jan 2018)                      | 1590.86   |                              |                           |  |         |                                   |         |              |                |  |
| <b>Total</b>   | <b>5172.50</b>  |                              |                           |  |         |                                   |         |              |                |  |
|  | c) <b>To note income received</b><br><br>The receipt of the second payment of the precept was noted: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 2px;">Details</th> <th style="text-align: center; padding: 2px;">Date and account credited</th> <th style="text-align: center; padding: 2px;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;">Precept</td> <td style="text-align: center; padding: 2px;">14<sup>th</sup> September</td> <td style="text-align: center; padding: 2px;">1436.00</td> </tr> </tbody> </table><br>d) <b>To compare actual versus budgeted expenditure</b><br>Carried forward in order that the Internal Control Councillor could review prior to   | Details                      | Date and account credited | Amount   | Precept | 14 <sup>th</sup> September        | 1436.00 | Clerk        |                |  |
| Details  | Date and account credited   | Amount                       |                           |  |         |                                   |         |              |                |  |
| Precept  | 14 <sup>th</sup> September  | 1436.00                      |                           |  |         |                                   |         |              |                |  |

|      |  |                               |
|------|--|-------------------------------|
|      | the next meeting.  |                               |
| 2495 | <b>To consider action regarding new model Standing Orders</b><br><br>It was resolved that Cllr Featherstone and the Parish Clerk should produce a draft prior to the next meeting.   | Cllr<br>Featherstone<br>Clerk |
| 2496 | <b>Freedom of the Village</b><br><br>Cllr Robbins would send the draft design to Cllr Wickham  | Cllr Robbins                  |
| 2497 | <b>To consider filling Cllr vacancy</b><br><br>Item carried forward in the absence of any applicants.  | Clerk                         |
| 2498 | <b>Planning Update</b><br><br>a) <b>To consider response to S/2018/2330/FUL at Glebe Barn School Lane</b><br>It was resolved to support the application.<br><br>b) <b>To receive planning updates</b><br><br>No further updates.<br><br>c) <b>To consider response to the Local Plan Consultation</b><br>Cllr Atkins' report was noted; it was resolved not to submit a response to SNC. |                               |
| 2499 | <b>To consider parishioners' correspondence</b><br><br>The Clerk was asked to contact Abthorpe Parish Council for an update on the bus proposals,  | Clerk                         |
| 2500 | <b>General Correspondence Review</b><br><br>Correspondence as per Appendix A was noted; it was commented that in the village, WIZ provides such a good service of alerts that SNAST is effectively out-dated.  |                               |
| 2501 | <b>To receive update on highways and footpaths issues</b><br><br>No new issues raised; the Clerk was asked to check the status of the footpath diversion application,  | Clerk                         |
| 2502 | <b>To consider appointing a Footpaths and Tree Warden</b><br><br>It was suggested that the Footpath Warden role could be split to lessen its load<br>The vacancy would be mentioned in the newsletter. The clerk would seek clarification from NCC on the role of Tree Warden,   | Clerk                         |
| 2503 | <b>Dates of Future Meetings</b><br><br>Wednesday 12 <sup>th</sup> December – 7:30pm – Ordinary Meeting<br>Wednesday 23 <sup>rd</sup> January – 7:30pm – Ordinary Meeting   |                               |
| 2504 | <b>Councillors' Questions</b><br><br>Cllr Stewart raised a query regarding the role of footpaths warden and whether this would also encompass that of tree warden. The Clerk would investigate and add to the next agenda.   |                               |

The meeting closed at 8.35 pm

## APPENDIX A - Correspondence Received — 13<sup>th</sup> September – 31<sup>st</sup> October 2018

### **South Northamptonshire Council**

- Press releases as circulated
- Regarding Councillor vacancy – confirmation of receipt of new Councillor details
- SNC Parish Clerk Forum – notes and consultations timetable
- Local Plan Part 2 the Regulation 19 Submission version
- South Northamptonshire Part 2 Local Plan- Invitation to Parish Council and Member Briefing Sessions
- Rough Sleeper Estimate 2018 for South Northamptonshire Council – Thursday 1 November
- Planning consultation/Information for application reference S/2018/2330/FUL at Glebe Barn School Lane Wappenham NN12 8SG
- Empty Homes Week 2018

### **Northamptonshire County Council and Police**

- Jayne Hawtin – tree on High Street – requesting if works would be undertaken
- September 's update from Northamptonshire Police and NCC
- Consultation on draft Local Offer for Care Leavers, Adult Social Care Prevention Services Consultations
- Proposed relocation of Daventry Library, Northampton Town Centre Parking Proposals

### **NCALC**

- Various clerking vacancies
- Northants CALC eUpdate - Sept/Oct 2018
- Friday mini eUpdates

### **Miscellaneous**

- HS2 Liaison Group -meeting minutes and notes
- HMRC Confirmation of PAYE transmissions
- Parishioner correspondence – tree on Pittams Lane
- Parishioner correspondence – enquiry regarding meeting dates
- Parishioner correspondence – regarding the bus services
- Came & Company Local Council Insurance – documentation
- SNAST offer on Neighbourhood Watch street signs and subscription information
- Invitation to Community-Led Housing Roadshow
- Remembrance Day Silhouette Grants for Councils
- Santander Bank statement