

# WAPPENHAM PARISH COUNCIL

## Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 12<sup>th</sup> September 2018 at Wappenham Village Hall at 7:30pm

**Present:** Councillors Wickham, Robbins, Featherstone, Stewart  
Parish Clerk: Liz Hart; one member of the public)

		Action								
2474	<b>To elect a Chairman</b>  It was resolved to elect Cllr Featherstone as Chairman for the duration of the meeting only.									
2475	<b>Apologies</b>  Cllr Wilkinson's apologies on medical grounds were accepted by the Council.									
2476	<b>Declarations of Interest</b>  None declared.									
2477	<b>Approval of minutes of the Ordinary meeting held on 1<sup>st</sup> August 2018</b>  The minutes of the August meeting were approved and signed by Cllr Featherstone.									
2478	<b>Matters Arising</b>  <i>2462 -Village directory and welcome book</i> Cllr Robbins would send the Clerk the welcome book for uploading to the website – carried forward.  <i>2465 - Section on Gilbert Scott be incorporated into the Welcome Book</i> – it was noted that this would be included in the next edition due spring 2019.	<b>Cllr Robbins</b>								
2479	<b>Finance</b> a) <b>- Financial statement</b>  It was resolved to accept the following statement as submitted:									
	<table border="1"><thead><tr><th>Cash and Investment Accounts</th><th></th></tr></thead><tbody><tr><td>Current Account – Santander (10<sup>th</sup> July)</td><td>2674.60</td></tr><tr><td>Deposit Account (NS&amp;I) (Jan 2018)</td><td>1590.86</td></tr><tr><td><b>Total</b></td><td><b>4265.46</b></td></tr></tbody></table>	Cash and Investment Accounts		Current Account – Santander (10 <sup>th</sup> July)	2674.60	Deposit Account (NS&I) (Jan 2018)	1590.86	<b>Total</b>	<b>4265.46</b>	
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Deposit Account (NS&I) (Jan 2018)	1590.86									
<b>Total</b>	<b>4265.46</b>									
	 It was noted that the Clerk would prepare a review of actual versus budgeted expenditure for the next meeting and would also check whether new modal Standing Orders/Financial Regulations had been published.	<b>Clerk</b>								
	b) <b>To review insurance schedule to ensure it means the needs of the Council</b>  It was resolved that the schedule as presented (Ecclesiastical) met the requirements of the Council.									
	c) <b>To agree expenditure for payment</b>  It was resolved to approve expenditure as below, noting that the request from NorthantsCALC was for a Chairmanship course not for the previously									

submitted Data Protection Course which the Council had declined to pay in August and for which further communication from NorthantsCALC was awaited.

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
NorthantsCALC	42.00	0.00	42.00	22037	LGA 1972 s111	Y
Wages	498.00	0.00	498.00	22038	LGA 1972 s111	Y
Came and Company	280.00	0.00	280.00	22039	LGA 1972 s111	Y

d) **To note income received**

None received.

**2480 Freedom of the Village**

There was a brief discussion on the design of the scroll to provide more ideas; Cllr Robbins would produce a draft template and distribute for approval.

**Cllr Robbins**

**2481 To consider filling Cllr vacancy**

It was resolved to co-opt Ian Aktins on to the Parish Council; the Clerk provided him with the necessary paperwork.

**2482 Planning Update**

It was noted that S/2018/1068/FUL Home Manor Farm Helmdon Road – Wildlife Pond had been approved and that applications had been made to discharge the conditions.

**2483 To consider parishioners' correspondence**

Regarding a request to fell a tree in Pittams Lane, the Parish Council, having sought advice from the Highways Tree Representative, and noting that trees are not normally felled unless they are diseased or in decline, resolved not to fell the tree. It was noted that home owners may remove branches which overhang their property, so long as this does not compromise the health of the tree.

**2484 General Correspondence Review**

Correspondence as per Appendix A was noted; correspondence from Jayne Hawkin regarding a tree on Sheppard Way had been responded to by the Clerk and a response was awaited.

The Clerk was asked to copy to the Councillors the letter which Alan Lauren had received and to request an update from Jane Harries.

**Clerk**

**2485 To receive update on highways issues**

No new issues raised.

**2486 To note realignment of Footpath SC22 and resolve any required actions**

It was resolved to have no objection to the proposals as received from NCC;

the Clerk would respond accordingly.

**2487 Dates of Future Meetings**

Wednesday 31<sup>st</sup> October – 7:30pm – Ordinary Meeting  
Wednesday 12<sup>th</sup> December – 7:30pm – Ordinary Meeting  
Wednesday 23<sup>rd</sup> January – 7:30pm – Ordinary Meeting

**248 Councillors' Questions**

Cllr Stewart raised a query regarding the role of footpaths warden and whether this would also encompass that of tree warden. The Clerk would investigate and add to the next agenda.

**Clerk**

**The meeting closed at 8.40 pm**

## APPENDIX A Correspondence Received -- 2<sup>nd</sup> August – 12<sup>th</sup> September 2018

### **South Northamptonshire Council**

- Press releases as circulated
- Electoral Role Update
- Future Northants Proposals published for consideration by South Northants Council on 30th August
- Local Government Restructure - update
- Regarding Councillor vacancy
- SNC Parish Clerk Forum - REVISED DATE - TUESDAY 2 OCTOBER 2018

### **Northamptonshire County Council and Police**

- Martyn Brawn - Regarding Public Footpath SC22, Wappenham
- Jayne Hawtin – tree on High Street
- Op Viper - Northamptonshire Police Survey
- Police – August and September 2018 Newsletter, Have your say on how low level crime and ASB should be dealt with
- August's update from Northamptonshire County Council

### **NCALC**

- Various clerking vacancies
- Regarding outstanding invoice
- Data Protection and Freedom of Information Training
- Training Courses
- Friday mini eUpdate - 7 September 2018

### **Miscellaneous**

- HS2 funding update
- HMRC Confirmation of PAYE transmissions
- Regarding the loss of local bus service – Andrea Leadsom, Abthorpe PC
- HS2 Liaison Group Agenda - Friday 7th September
- Parishioner correspondence – tree on Pittams Lane
- Parishioner correspondence - permission for car port and fire place
- Parishioner correspondence – regarding The Lane
- Canons Ashby update for late September to October
- Advance notification of cycle event – 27<sup>th</sup> October
- Came & Company Local Council Insurance - Renewal Invitation
- Northampton Male Voice Choir Annual Concert - 20 October 2018