

# WAPPENHAM PARISH COUNCIL

## Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 23<sup>rd</sup> January 2019 at Wappenham Village Hall at 7:30pm

**Present:** Councillors Wickham, Robbins, Wilkinson and Atkins  
Parish Clerk: Liz Hart

		Action														
2520	<b>To elect a Chairman</b>  It was resolved to elect Cllr Wickham as Chairman for the duration of the meeting only.															
2521	<b>Apologies</b>  Apologies from Cllrs Featherstone and Stewart were accepted by the Council.															
2522	<b>Declarations of Interest</b>  None declared.															
2523	<b>Approval of minutes of the Ordinary meeting held on 12<sup>th</sup> December 2018</b>  The minutes of the December meeting were approved and signed by Cllr Wickham.															
2524	<b>Matters Arising</b>  <i>2478 -Village directory and welcome book</i> Cllr Robbins would send the Clerk the welcome book for uploading to the website – carried forward.  <i>2519 - the Clerk was asked to add the next Wombling Event to the March agenda (date to be set).</i>	<b>Cllr Robbins</b>  <b>Clerk</b>														
2525	<b>Finance</b> <b>a) Financial statement</b>  It was resolved to accept the following statement as submitted:															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Cash and Investment Accounts</th> <th></th> </tr> </thead> <tbody> <tr> <td colspan="2">Current Account – Santander (10<sup>th</sup> January)</td> <td>2761.64</td> </tr> <tr> <td colspan="2">Deposit Account (NS&amp;I) (Jan 2018)</td> <td>1590.86</td> </tr> <tr> <td colspan="2"><b>Total</b></td> <td><b>4352.50</b></td> </tr> </tbody> </table>	Cash and Investment Accounts			Current Account – Santander (10 <sup>th</sup> January)		2761.64	Deposit Account (NS&I) (Jan 2018)		1590.86	<b>Total</b>		<b>4352.50</b>			
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	<b>b) To agree expenditure for payment</b>															
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Tessa Goodhart	80.00	0.00	80.00	22041	LGA 1972 s111	Y										
	The above expenditure was approved.															
	<b>c ) To note income received</b>															
	None received.															

	<p><b>d ) To set budget for 2019/20</b></p> <p>It was resolved to set the budget at £3175.14 as per Appendix A.</p>	
	<p><b>e) To set precept for 2019/20</b></p> <p>It was resolved to set the precept at £3068 as per Appendix A.</p>	
<b>2526</b>	<b>To consider adopt new model Standing Orders</b>	
	<p>It was resolved to adopt the new Standing Orders as circulated by the Clerk.</p>	
<b>2527</b>	<b>Freedom of the Village</b>	
	<p>A nomination was reviewed against the criteria and approved. The Clerk would prepare the certificate and send to Cllr Featherstone.</p>	<b>Clerk</b>
<b>2528</b>	<b>To consider correspondence regarding bus proposals</b>	
	<p>The Clerk was asked to check how many people would be likely to use a service and inform Keith Fenwick, asking him to keep the Parish Council informed of any developments.</p>	<b>Clerk</b>
<b>2529</b>	<b>To consider filling Cllr vacancy</b>	
	<p>Item carried forward in the absence of any applicants.</p>	
<b>2530</b>	<b>Planning</b>	
	<p><b>a) To consider response to S/2019/0091/FUL Land to the south of the Hollies 2 The Lane Wappenham NN12 8SW Installation of 23 ground mounted solar panels</b></p> <p>It was resolved to support the application.</p>	
	<p><b>b) To consider response to S/2018/2900/FUL 2 Brookside Wappenham NN12 8SS Front porch and single storey rear extension with associated landscaping</b></p> <p>It was resolved to have no objections to the application.</p>	
	<p><b>c) To receive planning updates</b></p> <p>It was noted that the applications for the Old Bull were yet to be decided by SNC.</p>	
<b>2531</b>	<b>To consider parishioners' correspondence</b>	
	<p>The Clerk was asked to respond to two communications.</p>	<b>Clerk</b>
<b>2532</b>	<b>General Correspondence Review</b>	
	<p>Correspondence as per Appendix B was noted; Cllr Wickham reported that she had found the HS2 meeting to be lacking in detail.</p>	
<b>2533</b>	<b>To receive update on highways and footpaths issues</b>	
	<p>The clerk clarified that the footpath diversion application was proceeding and would forward the latest correspondence to the council.</p>	<b>Clerk</b>
<b>2534</b>	<b>To consider appointing a Footpaths and Tree Warden</b>	
	<p>Cllr Wickham would place an article in the newsletter seeking four volunteers to split the role.</p>	<b>Cllr Wickham</b>

**2535 Dates of Future Meetings**

Wednesday 6<sup>th</sup> March – 7:30pm – Ordinary Meeting  
Wednesday 17<sup>th</sup> April – 7:30pm – Ordinary Meeting (amended date)

**2536 Councillors' Questions**

None.

**The meeting closed at 9.30 pm**

## Appendix A – Budget and precept

Date Jan 2019	Budget and precept setting										
	Budget 2017/18	Actual	Variance	Budget 2018/19	Actual year to date	d Jan - Mar	Expected total	Predicted Variance	Budget 2019/20	Comments for 2019/20 Budget	
INCOME											
Precept	3,028.00	3028.00	0.00	2,872.00	2872.00		2872.00	0.00	3,068.14	Based on the calculations below Interest	
Other (interest +VAT)	3.00	1,707.06	-1,704.06	3.00	0.00	7.00	7.00	3.00	7.00		
Total	3,031.00	4,735.06	1,704.06	2,875.00	2,872.00			-3.00	3,075.14		
EXPENDITURE											
s137 donations	100.00	311.75	-211.75	0.00	50.00		50.00	-50.00	0.00	Review grants scheme - funding available ex New Homes Bonus New battery for SID	
Village Improvements	70.00	30.96	39.04	75.00	30.96		30.96	44.04	31.00		
Staff Costs	1,954.42	1,954.42	0.00	1,993.51	1,494.00	499.51	1993.51	0.00	2,042.04	Pay rise as issued by Northants CALC - SCP 22 now 12	
Auditor Fees (external)	0.00	36.00	-36.00	0.00	0.00		0.00	0.00	0.00	Nil as under limit and Transparency Code applies	
Internal audit fees	93.00	93.00	0.00	96.00	96.00		96.00	0.00	96.00	As per Northants CALC advice	
Insurance	285.00	280.00	5.00	287.00	280.00		280.00	7.00	280.00	Year 3 of Long term Agreement	
DPO fee									10.00	As per Northants CALC advice	
NCALC	224.91	226.09	-1.18	231.85	227.94		227.94	0.00	237.10	Based on 256 electorate and Northants CALC advised increase Assume no increase	
Village Hall Fees	140.00	130.00	10.00	140.00	0.00	140.00	140.00	0.00	140.00		
Other/admin	186.00	537.88	-351.88	75.00	45.69		45.69	29.31	75.00	Costs of AGM and admin	
Training	78.00	84.00	-6.00	84.00	84.00		84.00	0.00	84.00	Two Northants CALC training courses	
Newsletter	0.00	100.00	-100.00	50.00	0.00	0.00	0.00	50.00	100.00	Information obtained from editor	
Website				80.00	0.00	80.00	80.00	0.00	80.00	As per webmaster's advice	
Total	3,131.33	3,784.10	-652.77	3,112.36	2,308.59	639.51	2948.10	164.26	3,175.14		
Net gain/loss											
	Brought forward y/e 2018		Cashbook balance Jan 19	O/S this yr (debits + credits)	Expected balance y/e 2019						
Santander	2198.23		2761.64	-639.51	2122.13						
National Savings	1590.86		1590.86	3.00	1593.86						
Total	3789.09		4352.50		3715.99						
Based on the figures our anticipated expenditure is less our anticipated income (exc precept)		3,175.14		7.00							
-%/ adjustment to general/earmarked reserves		-100									
Precept Request		3,068.14									
Rounded		3068									
Previous precept		3,028.00									
Percentage increase on last year		1.33%									

## APPENDIX B - Correspondence Received:

Correspondence Received — 12<sup>th</sup> December 2018 – 23<sup>rd</sup> January 2019

### South Northamptonshire Council

- South Northants Wellbeing Activity Map
- Planning consultation/Information for application reference S/2019/0091/FUL at Land to the South of The Hollies 2 The Lane Wappenham NN12 8SW
- Planning consultation/Information for application reference S/2018/2900/FUL at 2 Brookside Wappenham NN12 8SS
- Confirmation of receipt of planning application comments
- Confirmation of delay of elections from 2019 to 2020
- Update on Local Government Reorganisation January Parish Update from South Northants Council
- CCTV parishes proposal

### Northamptonshire County Council and Police

- Updates from Northamptonshire Police and NCC
- Latest news from local government in Northamptonshire
- News from Northamptonshire County Council

- Conversation Northamptonshire - Northamptonshire County Council's 2019-20 Budget Consultation
- Consultation on the proposed change to the provision of Northamptonshire Libraries and Information Services
- Definitive Mapping Department re footpath diversion

## **NCALC**

- Various clerking vacancies
- Friday mini eUpdates
- Northants CALC Training Opportunities

## **Miscellaneous**

- HS2 Liaison Group information
- HMRC Confirmation of PAYE transmissions
- Santander Bank statement – January
- Ability - Community Transport
- Update from Canons Ashby
- SNAST reminder on offer on Neighbourhood Watch streetsigns for your group
- Website maintenance invoice
- Abthorpe Parish Council – reference community transport
- Parish correspondence reference community transport
- Parish correspondence reference speeding and the siting of the speed radar
- Local Government Re-organisation in W Northants – Daventry/Southnorthants unitary
- 2019 CPRE Northants Litter Heroes
- Press Release: Grand Union Housing Group GiveaGift at Christmas
- Season's Greetings from Came & Company