

## WAPPENHAM PARISH COUNCIL

**Draft Minutes of the Ordinary Meeting of Wappenham Parish Council held on Wednesday 3<sup>rd</sup> July 2019 in Wappenham Village Hall, Wappenham at 7.30 p.m.**

**Present:** Councillors Wickham, Featherstone, Wilkinson, Thompson

		<b>Action</b>
2579	<b>Election of Chairman</b>  It was proposed that Cllr Featherstone be put forward as Chair for the duration of the meeting. All were in favour and Cllr Featherstone was duly elected as Chair.	
2580	<b>Apologies for Absence</b>  Apologies had been received from Cllrs Robbins, Atkins and Stuart and were accepted by the Parish Council.	
2581	<b>Declarations of Interest</b>  None.	
2582	<b>Approval of minutes of the Annual/Ordinary meeting held on 22<sup>nd</sup> May 2019</b>  The minutes of the 22 <sup>nd</sup> May meeting were approved and signed by Cllr Featherstone.	
2583	<b>Matters Arising</b>  2561 – <i>Village Design Statement</i> – the Clerk confirmed this had been uploaded to the website.  2572 – <i>Annual Return</i> - the Clerk confirmed all necessary paperwork had been completed and uploaded to the website.  2574 – <i>Tree cage</i> – Cllr Featherstone would check for details of who supplied the original and forward to the Clerk.	Cllr Featherstone
2584	<b>Finance</b> <b>a) Financial statement</b>  It was resolved to accept the following statement as submitted:	

**b) To agree expenditure for payment**

The expenditure as listed was approved

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
Clerk's Wages	510.51	0.00	510.51	022048	LGA 1972 s111	Y
ICO re-registration (E Hart)	40.00	0.00	40.00	022049	LGA 1972 s111	Y
Kaspersky software (E Hart)	26.66	5.33	31.99	022050	LGA 1972 s111	Y

It was noted that it had been arranged that the future website cost increases would now be staged over two years.

**c) To note income received**

None.

**2585 Planning:**

**a) To receive updates on planning applications**

The Clerk had contacted SNC regarding planning application S/2019/0901/AGD at Wappenham Lodge Farmhouse, Wappenham Lodge Farm Road Wappenham NN13 5PX; the planning officer had insisted that no digestate store was planned in the application although the accompanying made mention of one; the Parish Council expressed concern at this assertion and it was resolved that Cllr Featherstone would contact the Planning Officer.

Cllr  
Featherstone

**2586 To consider parishioners' correspondence**

None received.

**2587 General Correspondence Review**

Correspondence as listed in Appendix A was reviewed.

**2588 To receive update on highways and footpaths issues**

The Clerk would send to WIZ details of the FixMyStreet incident log so parishioners were aware.

Clerk

There was discussion was to whether an informal "Adopt a Path" approach might be more fruitful than recruiting a Path Warden.

Cllr Wickham then volunteered to take on the role and it was resolved that she become Paths Warden.

**2589 To consider response to the DRAFT Rights of Way Improvement Plan (2018 - 2028)**

The plan was noted.

**2590 Dates of Future Meetings**

	<p>Wednesday 21st August – Ordinary Meeting Wednesday 2<sup>nd</sup> October – Ordinary Meeting</p> <p><b>2591 Councillors' Questions</b></p> <p>It was noted that several pages on the village website required updating; the Clerk would do this with input from the Councillors. Cllr Wilkinson volunteered to keep the calendar up to date in the future.</p> <p>The Clerk would contact the church regarding concerns surrounding grass cuttings being left adjacent to trees.</p> <p>The Council noted the outstanding contribution made by Michael Payne in the Beer Festival raising £5503.10. The Clerk was asked to formally thank him for his efforts.</p>	<p><b>Cllr Wilkinson</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
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**Appendix A Correspondence Received — 22<sup>nd</sup> May 2019 – 2<sup>nd</sup> July 2019**

**South Northamptonshire Council**

- Alterations to the Electoral Register - June 2019

**Northamptonshire County Council and Police**

- Update from Northamptonshire County Council
- FixMyStreet updates
- Parish Path Wardens (PPW) – request for information
- Northamptonshire Highways - Weekly Schemes Works Programme For Councillors

**NCALC**

- Friday mini eUpdates
- Update May/June
- West Northamptonshire Council Forum details

**Miscellaneous**

- HMRC Confirmation of PAYE transmissions
- Update from Canons Ashby
- SNAST Annual Subscription
- SNVB - Voluntary and Community groups Funding Fair - reminders
- HS2 Liaison Group agenda and action update
- Whittlebury Charity Shopping Fair 25th/26th September
- PKF Littlejohn – confirmation of receipt of exemption certificate