

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in t “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and paym complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Wappenham Parish Council**

County area (local councils and parish meetings only): **West Northamptonshire**

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Elizabeth Hart**

Date: **08/05/2021**

	£	£
<b>Balance per bank statements as at 31/3/21</b>		
Santander	1,986.24	
National Savings	1,626.85	
		3,613.09

Petty cash float (if applicable) **-**

Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)  
**None** **-**

Add: any un-banked cash as at 31/3/21  
**None** **-**

**Net balances as at 31/3/21 (Box 8)** **3,613.09**